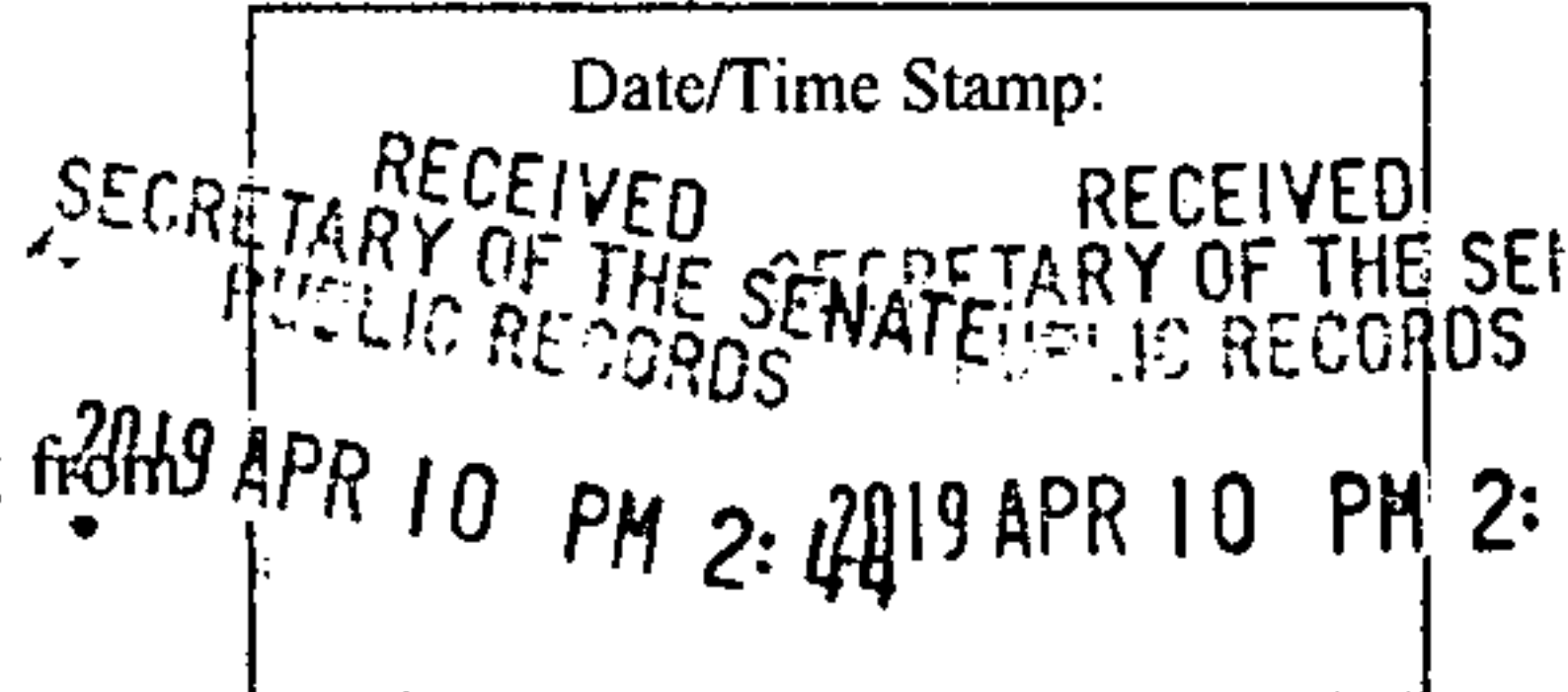


# Employee Post-Travel Disclosure of Travel Expenses

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.



In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Social Good Fund

Travel date(s): March 23-24

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate	0	\$130 (one night)	\$50 (2 meals)	
<input type="checkbox"/> Actual Amount				

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Series of discussions on a demilitarized foreign policy (see attached agenda)

4/10/19 Matthew Duss [Signature]  
(Date) (Printed name of traveler) (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4/10/19 [Signature]  
(Date) (Signature of Supervising Senator/Officer)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): Social Good Fund
- 
2. Description of the trip: Conference to address a new foreign policy for America
- 
3. Dates of travel: March 22-24
4. Place of travel: Pocantico, New York
- 
5. Name and title of Senate invitees: Matt Duss
- 
6. I *certify* that the trip fits one of the following categories:
- ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
- OR -**
- ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- AND -**
- ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
- AND -**
- ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

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9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**=OR=**

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

**=OR=**

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Restraint Education Center within the Social Good Fund has organized this conference

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13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The mission of the Restraint Education Center is to promote a demilitarized foreign policy. The conference

is aimed at bringing together key thinkers in academia as well as a transpartisan group of policy experts

to discuss and debate how demilitarization will look like in practice.

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14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the Restraint Education Center first conference

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21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

**The cost is less than the maximum per diem rates**

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Economy class plane ticket and bus ride from airport to the center.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

**Signature of Travel Sponsor:**

**Name and Title:** Trita Parsi, Project Director

Name of Organization: Restraint Education Center/Social Good Fund

Address: 11187 Longwood Grove Dr, Reston VA 20194

Telephone Number: 202 386 2303

Fax Number: n/a

E-mail Address: [tpasrtsi@gmail.com](mailto:tpasrtsi@gmail.com)

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**

**SIGNATURE PAGE FOR ADDITIONAL SPONSOR**

*(to be completed by each additional sponsor)*

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the March 22-24 trip  
to POCANTICO CENTER is true, complete, and correct.  
*Place of Travel* *Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: \_\_\_\_\_

Name and Title: Trita Parsi

Name of Organization: Restraint Education Center/SOCIAL GOOD FUND

Address: 11187 Longwood Grove Dr, Reston VA 20194

Telephone Number: 202 386 2303

Fax Number: n/a

E-mail Address: tparsi@gmail.com

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### Session 3: What's needed institutionally?

How a strategic, action-oriented think tank can achieve change in the face of entrenched interests and how it can change the debate in Washington on America's future foreign policy.

Presented by Trita Parsi, Eli Clifton, and Stephen Wertheim  
Moderated by Peter Beinart

5:00 pm – 6:15 pm

## Session 4: Branding restraint

**Selling a negative? A presentation on how a restraint-oriented foreign policy can be better presented to the general public.**

Presented by Caitlin Barrett and Paula Pou

6:45 pm – 7:30 pm

## Reception

7:30 pm - 9:30 pm

## Dinner

Remarks by Ambs. William Luers and Thomas Pickering on the need for diplomacy to be at the center of American statecraft

## Sunday, March 24

8:00 am – 9:00 am

## Breakfast

9:00 am – 11:00 am

## Session 5: Areas of focus

Setting regional and functional priorities in order to build consensus and maximize policy impact.

Presented by Kate Kizer, Ann Lee, and Daniel Levy  
Moderated by Suzanne DiMaggio

11:15 am – 12:00 pm

## Session 6: Working groups

Formulating working groups that will address how a restraint-oriented policy would look like in specific geographical areas.

12:00 pm – 1:15 pm

## Lunch

1:30 pm – 2:30 pm

## Session 7: Transpartisan cooperation

## A conversation with foundations on how Restraint is seen on the Left and the Right

Presented by Lora Lumpe and Will Ruger  
Moderator Daniel Levy

2:30 pm – 2:45 pm

**Conclusion**

5:29 pm – 6:54 pm

Flight AA 5401, HPN-DCA

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